

## ARTS, CRAFTS, AND MERCHANDISE VENDORS

This section is intended for arts, crafts, and merchandise vendors — **NOT FOOD VENDORS**. If you are a food vendor, click on the Food Vendor link on the menu. Food Vendors do not include those selling prepackaged food prepared off premises. If in doubt as to your classification contact us at [boomdaysvendor@gmail.com](mailto:boomdaysvendor@gmail.com).

**VENDOR APPLICATIONS** Vendor applications are now being accepted for **Leadville Boom Days 2018, August 3-5**. Returning vendors who would like the same space they had last year must make their request on their application and submit it by **May 6, 2018**. Any vendor who has special needs or requests regarding booth space should so indicate in the application. We will consider all requests for the same space, for a different space, or for special needs, but cannot guarantee that we can accommodate them. Vendors will be notified of their acceptance and space assignment no later than June 15. For set up times and other important info see below.

**EXHIBITION SPACE AND FEES** Standard booth spaces for arts, crafts, and merchandise vendors are 12' by 12'. The fee is \$185. There are 6 corner booths available. Corner booths have an additional \$100 fee. Booths must conform to the size restrictions on all sides and not infringe on sidewalks or adjacent booth spaces. Vendors are required to provide their full display. No tables, chairs or canopies are provided. Many booth locations have a slight incline. You may want to bring shims to level your booth. If you are non-profit please email [boomdaysvendor@gmail.com](mailto:boomdaysvendor@gmail.com) for more information.

**Vending Area Map** – this map may be subject to slight changes at the discretion of Boom Days Officials. Located online.

**SCHEDULE** Vendors hours are from 2 P.M. to 5 P.M. on Friday, from 9 A.M. to 5 P.M. on Saturday, and from 9 A.M. to 4 P.M. on Sunday. Vendors may stay open later on Friday and Saturday nights until 10 PM.

**ELECTRICITY** If you require access to electricity, please note this on your application. Electricity is available on a first come, first served basis and is only available in proximity to a small selection of booths.

**EXCLUSIVITY POLICY** We cannot and will not attempt to guarantee that you will be the only vendor selling any type of product.

**LEADVILLE BUSINESS LICENSE** This \$10 license fee is now included in the registration fee!

**LIABILITY INSURANCE** All vendors will be required to provide proof of liability insurance to Leadville Boom Days before the start of the event. **If this proof is unavailable you will not be allowed to participate in Leadville Boom Days 2018!!**

### **STATE SALES TAX**

Please check website for sales tax information and forms

#### ***State Sales Tax Forms***

#### ***State Special Event Sales Tax Return***

**CHECK CASHING AND REFUND POLICY** Your check will be cashed upon receipt of your application. Any vendor who is not accepted will receive a full refund. Any vendor who is accepted but cancels prior to July 6, 2018 will be charged a \$50 processing fee and will receive a refund for the balance. There will be no refunds for cancellations after July 6, 2018.

**E-MAIL NOTIFICATIONS** All vendor notifications regarding Boom Days will be sent by e-mail, including notifications regarding space assignments, set up times, and any other pertinent information. Vendors are responsible for making sure they have access to e-mail prior to Boom Days and checking their e-mail regularly to keep current on Boom Day matters.

**CONTACT INFORMATION** Send correspondence and applications to [boomdaysvendor@gmail.com](mailto:boomdaysvendor@gmail.com) or Leadville Boom Days, P.O. Box 596, Leadville CO 80461 Attn: Vendor Application

**\*\*\*Leadville Boom Days 2018 is a dog-free event, which also applies to vendors. We thank you in advance for complying with this policy!**